

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

t: 03450 450 500
f: 01954 713149
dx: DX 729500 Cambridge 15
minicom: 01480 376743



11 November 2019

To: Chairman - Councillor Pippa Heylings
Vice-Chairman – Councillor Dr. Martin Cahn

Members of the Climate and Environment Advisory Committee – Councillors
Geoff Harvey, Grenville Chamberlain, Graham Cone, Peter Fane and
Jose Hales

Substitutes: Councillors Heather Williams, Dr. Shrobona Bhattacharya, Nick Wright,
Tom Bygott, Peter Topping, Eileen Wilson and Judith Rippeth

Dear Sir / Madam

You are invited to attend the next meeting of **CLIMATE AND ENVIRONMENT ADVISORY COMMITTEE**, which will be held in **MONKFIELD ROOM - SOUTH CAMBRIDGESHIRE HALL** at South Cambridgeshire Hall on **TUESDAY, 19 NOVEMBER 2019** at **2.00 p.m.**

Yours faithfully

Liz Watts

Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you

AGENDA		PAGES
1.	Apologies	
2.	Declarations of Interest	
3.	Minutes of the Previous Meeting To agree the minutes of the previous meeting held on 24 September 2019, as a correct record.	1 - 4
4.	Greater Cambridge Sustainable Design and Construction Supplementary Planning Document	5 - 14
5.	Stock Modelling for Zero Carbon and Improvements to Energy Efficiency Across the SCDC Housing Stock	15 - 20
6.	Proposals for a Zero Carbon Communities Programme	21 - 24
7.	Provisional Greenhouse Gas Emissions Accounts for the Council's Estate and Operations, 2018-19	25 - 34

8. Climate Emergency Motion to Full Council

9. Proposed Hackney Carriage/Private Hire Licensing Policy - Vehicle Emissions Policy (Report to Follow)

The Licensing Committee will recommend the Proposed Hackney Carriage/Private Hire Licensing Policy to Council. This Committee is invited to add any recommendations of its own, particularly for the introduction of ULEV and Zero-emission vehicles.

10. Forward Plan

Overview of Green to our Core projects.

11. Date of Next Meeting

The next meeting will be held on Tuesday 28 January 2020 at 2pm in the Monkfield Room.

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBS HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

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Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

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Toilets

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Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

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